

Diversity, Outreach & Engagement Librarian

Introduction

The Angus L. Macdonald Library, St. Francis Xavier University, seeks a collaborative, innovative, and student-centred librarian to lead our diversity, outreach and engagement program and services. The successful candidate will create programs and services to engage traditionally underrepresented student and faculty populations to help ensure their success on campus.

This 2-year limited term position will be filled at the rank of Librarian 1. The Angus L. Macdonald Library serves one of Canada's top-ranked undergraduate educational institutions and sees its role as a proactive one of service and support for the academic success of its students and faculty.

The Angus L. Macdonald Library is a member of Novanet, a consortium of Nova Scotia academic libraries sharing a common library management system, the Council of Atlantic University Libraries (CAUL) and the Canadian Research Knowledge Network (CRKN), among other collaborative initiatives.

Position Description

Reporting to the University Librarian the successful candidate will establish partnerships with the Diversity Engagement Centre, academic departments, student organizations, and other campus units to identify opportunities for collaborative programming. The Diversity, Outreach & Engagement Librarian will create programs and services to engage traditionally underrepresented campus populations. They will promote library spaces and services and create opportunities for academic conversations, research collaborations, and social engagements. With a deep understanding of the challenges of diversity and equity in higher education this librarian leads the library's outreach activities to increase connections on campus, with a specific focus on the following communities: Indigenous, Black, First Generation, 2SLGBTQIA+, and International students and faculty.

Outreach and Engagement

- Develops partnerships and identifies opportunities for collaborative programming
- Manages and implements the library's social media and communications strategy
- Promotes the library's resources, services and spaces to students and faculty
- Assesses and works to improve the library's online presence to ensure its continued currency, effectiveness, and usability, with a specific focus on diversity, inclusion, and accessibility
- Develops and manages library outreach initiatives to university and community audiences
- Formulates goals, plans, and procedures for implementing outreach services
- Gathers and analyzes statistics and prepares evaluative reports for outreach and engagement programs
- Assesses user experience with resources, services, and space
- Organizes, promotes, and hosts library programming
- Promotes library resources and services at university open houses, new student orientations and other public events

- Provides library tours and orientation to visiting scholars and students

Liaison Responsibilities:

- Participates in general library services, including regularly scheduled reference desk and Live Help shifts; and serves as Liaison Librarian to designated departments and/or programs, providing specialized information literacy instruction, research assistance, and support for library resource selection and evaluation to those departments
- Other duties include, but are not limited to, participation in library initiatives and projects, and the creation and maintenance of subject research guides

Required Qualifications

- A Master of Library and Information Studies (MLIS) degree or equivalent from an ALA-accredited program
- Demonstrated relevant knowledge or experience in advancing diversity, equity, inclusion and awareness in libraries or educational institutions
- Demonstrated relevant knowledge or experience providing online and in-person reference support, information literacy instruction and collection development, preferably in an academic library environment
- Availability for occasional evening and weekend work
- Demonstrated technical acumen (proficiency with Microsoft Office and Springshare products desirable)
- An understanding of current and emerging technologies and techniques to achieve the library's outreach and engagement objectives
- Awareness of current issues and trends in higher education and academic libraries, including faculty and student use of emerging technologies and resources

Preferred Qualifications

- Knowledge of effective program development, including goal setting and outcomes evaluation.
- Experience discussing and presenting on sensitive topics to varied audiences, assessing training and support needs.
- Exceptional interpersonal skills, with the ability to establish positive and productive collaborations working with diverse audiences and colleagues
- Ability to advance multiple projects in a team environment, meet deadlines, and prioritize work.
- Knowledge of graphic design principles, or demonstrated aptitude
- Experience using social media for outreach and/or engagement.

Review of applications will begin on April 17, 2022. To express interest in this role, please send a cover letter and resume in confidence to:

Sandy Iverson
University Librarian
StFX University
liboffice@stfx.ca

Only those selected for an interview will be contacted. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority. To align with StFX's strategic plan to attract and retain a diverse population of students from under-represented groups, and to reflect that in our staff and faculty members, we are specifically seeking applicants who self-identify as Indigenous (preference given to Mi'kma'ki) or Black/African Canadian. Please be sure to indicate how you meet these requirements in your submission.

StFX is seeking candidates who are committed to contributing to our priorities of equity, diversity, and inclusion. A demonstrated ability in fostering a climate of inclusion and cultural safety is a strong asset. Preference will be given to applicants who bring lived experience of historically excluded groups.

We are committed to providing an inclusive and barrier-free work environment, including through all aspects of the hiring process. If you require support during the hiring process, please contact Human Resources hr@stfx.ca so that accommodations can be put in place to support you. All private information received in relation to your request for support will be kept confidential; only information required to facilitate the accommodation will be shared with the selection committee.