



## **Digital Initiatives Librarian (tenure-track)**

Memorial University of Newfoundland invites applications for a tenure-track contract position in the Memorial University Libraries system.

### **The person we want to hire**

Memorial University Libraries is seeking a creative, collegial, and collaborative librarian who contributes towards a service-oriented program that develops, supports, and extends information and academic technology solutions across Memorial Libraries in support of teaching, learning, and research. The person we want to hire will be versatile, forward-thinking, user focused, and able to pivot from talking tech with system administrators and programmers to speaking with library staff and faculty about what they need to succeed.

Reporting to the AUL - Information Technology, the Digital Initiatives Librarian is a member of the Library and Information Technology Services (LITS) division which supports the IT/digital needs of Memorial Libraries and is located in the Queen Elizabeth II Library. The Digital Initiatives Librarian will work collaboratively and in full partnership with the Manager, LITS to provide creative leadership for proactive innovation, enhancement, integration, and support of library specific technologies.

The LITS unit manages the Library applications and supports proprietary and open source software, both locally hosted and cloud based. Our Library Services Platform includes ExLibris' Alma, Primo, and Leganto. Our Archival Services Platform is Minisis and supports several of Memorial University's Archives, including the libraries' archives. Other key systems include the library website (<https://www.library.mun.ca/>) developed using Terminal 4 Content Management System, the Memorial University Research Repository (<https://research.library.mun.ca/>) which is an EPrints product, the Digital Archives Initiative (DAI) supported by Content DM (Collections.mun.ca/), and Memorial's electronic journal publishing platform (<https://journals.library.mun.ca/>) which runs on Open Journal Systems (OJS).

Aligned with the Libraries strategic plan, the Digital Initiatives Librarian:

- has a deep understanding of users' needs in an academic library

setting to improve our systems and services through the identification and implementation of appropriate technologies

- provides creative and technical expertise to design, develop, manage, implement, train, assess and support innovative digital/IT projects, services, and systems
- leads, coordinates, and collaborates in the development and enhancement of the website and associated web services and is responsible for website documentation and staff training
- works collaboratively on the discoverability of library services and resources
- assists in coordinating and defining technology requirements for identified library-wide digital/IT initiatives
- monitors, identifies and communicates innovations in the uses of the web and digital technologies to deliver current, and future services
- collaborates with strategic planning members, Senior Team, and all library divisions, branches and committees in the deployment of digital content and services in support of the library's strategic plan
- maintains a strong cooperative relationship with the University's Information Technology Services (ITS) and other areas of the University focused on information technology policy, planning, and implementation

The ideal candidate will:

- possess an ALA-accredited Master's degree in Library and Information Science or equivalent
- highlight their user-centered service philosophy by showing their ability to build collaborative relationships with colleagues, users, and partners on campus and beyond
- possess 2-3 years progressive experience working in an academic or large research library with information technologies such as library services platforms, discovery tools, digital repositories, content management systems, archival systems.
- demonstrate broad knowledge of library-related technologies, development platforms, standards, cloud-based services, and metadata
- demonstrate project management skills for technical and service initiatives
- demonstrate skills in describing complex concepts and ability to adjust explanations and training methods to specific audiences
- demonstrate an ability to interact effectively and work collaboratively with diverse stakeholders
- possess an aptitude for complex, analytical work and problem-solving skills with an attention to detail
- be both practical and innovative in their approach with a focus on interoperability, scalability, and sustainability
- adapt to changing technology and library systems
- have excellent interpersonal abilities and enthusiasm for working collaboratively
- be an excellent oral and written communicator

## **Who we are**

Memorial University is one of the largest universities in Atlantic Canada. As the province's only university, Memorial plays an integral role in the education and cultural life of Newfoundland and Labrador. Offering diverse undergraduate and graduate programs to almost 18,000 students, Memorial provides a distinctive and stimulating environment for learning in St. John's, a safe and friendly city with great historic charm, a vibrant cultural life and easy access to a wide range of outdoor activities.

Memorial University Libraries consists of six branches. The Queen Elizabeth II Library is the central library at Memorial University and is the primary library for most disciplines on the St. John's campus. Memorial's librarians are forward-looking and dedicated professionals, committed to high standards of service. Our mission is to support the University's research and teaching agenda and student success at all levels. With a complement of approximately 34 professional librarians and 84 support staff, our libraries are continually evolving to meet our users' needs. For more details about us see <https://www.library.mun.ca/>

Memorial University is committed to employment equity and diversity and encourages applications from all qualified candidates, including women; people of any sexual orientation, gender identity, or gender expression; Indigenous peoples; visible minorities, and racialized people; and people with disabilities. As part of Memorial University's commitment to employment equity, all applicants are invited to identify themselves as a member of a target group(s) as appropriate. Applicants cannot be considered as a member of a target group(s) unless they complete an employment equity survey. If you do not receive a survey or have any questions, please contact [equity@mun.ca](mailto:equity@mun.ca).

All qualified candidates are encouraged to apply; however, Canadian Citizens and permanent residents will be given priority.

We acknowledge that the lands on which Memorial University's campuses are situated on the traditional territories of diverse Indigenous groups, and we acknowledge with respect the diverse histories and cultures of the Beothuk, Mi'kmaq, Innu, and Inuit of this province.

## **Salary**

An appointment at the rank of Librarian I or II is anticipated. Salary is based on experience and qualifications. The salary floor range would be \$59,210 (Librarian I) - \$67,778 (Librarian II) as of April 30, 2019.

## **To apply:**

Please submit a letter of application, curriculum vitae, and the names and addresses of three referees, stating competition #F01074-2019-87, no later than March 16<sup>th</sup>, 2020, electronically or in writing to:

Ms. Susan E. Cleyle  
University Librarian  
Memorial University Libraries  
Memorial University of Newfoundland  
St. John's, NL A1B 3Y1  
Tel: (709) 864-3862 Fax: (709) 864-2153  
Email: [univlib@mun.ca](mailto:univlib@mun.ca)