



DALHOUSIE UNIVERSITY LIBRARIES

Collections Analysis Librarian

July 2018

Search #3131

Possessing energy, vision, a strong service ethic, and the capacity to thrive in the future-oriented environment of a world-class research institution, the Collections Analysis Librarian will support research, teaching, and learning by providing guidance for faculty, students, and staff in matters relating to library collections, in collaboration with the members of the Resources team and others in the Dalhousie Libraries. The Dal Libraries play a critical role in the stewardship of research resources that support scholarship, knowledge transfer, and innovation. This career-stream position is appointed through the Sexton Design & Technology Library and reports to the Associate University Librarian Resources & Discovery and Head, Sexton Library.

Dalhousie University sits on the ancestral and unceded territory of the Mi'kmaq. The Dalhousie Libraries system includes: the Killam Memorial Library (Arts and Social Sciences, Science, Management, and Computer Science), the W.K. Kellogg Health Sciences Library (Medicine, Dentistry and Health), the Sexton Design & Technology Library (Engineering, Architecture and Planning), the MacRae Library (Agriculture), the Sir James Dunn Law Library -- which is an integral part of the Dalhousie Libraries but reports directly to the Dean of Law -- and the University Archives, located in the Killam Library, and the Agricultural Campus Archives, Special Collections and Museum holdings, located in the MacRae Library. As a cohesive library system with a team comprising 30 professional librarians and 90 staff, we celebrate the unique discipline-based needs of our users and support their shared goals to achieve excellence in teaching, learning, and research.

The Dalhousie Libraries are members of Novanet, a consortium of Nova Scotia academic libraries sharing a common library management system, the Council of Atlantic University Libraries (CAUL), the Canadian Association of Research Libraries (CARL), The Canadian Research Knowledge Network (CRKN), and a range of scholarly communications initiatives including the Scholarly Publishing and Academic Resources Coalition (SPARC), Coalition for Networked Information (CNI), and ORCID-CA. Additional information is available at <http://libraries.dal.ca>, <http://www.novanet.ns.ca>, <http://caul-cbua.ca/>, and <http://carl-abrc.ca>.

Summary of Position:

The Collections Analysis Librarian supports the provision, assessment, and integration of library collections underpinning the university's instructional and research programs. This position will provide evidence to support collections management decisions, and actively anticipate and communicate trends in research collections to the Dal Libraries' community. The successful candidate will work closely with the Resources Management Librarian, the Resources team of managers and staff, and subject specialists across the system. This position is also responsible to deliver liaison librarian services including instruction, reference and research support, and collections development for the Faculties of Engineering and Architecture and Planning.

Collections Analysis (system-wide):

- Analyze and report on data and trends regarding collection growth, usage, material costs, expenditures, etc. to inform decisions regarding the Libraries' collections, to project budgetary needs, to develop collection strategies, and to inform stakeholders of the value of library collections.

- Assist in the evaluation of collections and collections-related systems in relation to the Libraries' strategic and operational goals and the expectations of the university community.
- Work with liaison librarians and other staff members to assess the adequacy of library collections and services in support of external reviews or accreditations of academic programs and proposals of new programs, majors, minors, and certificates.
- Evaluate potential new collections for quality of content, navigability, and capabilities for integration into delivery systems currently in place.
- Maintain a high level of awareness about new collection models and emerging technologies for collection delivery in an increasingly mobile environment.
- Work with the AUL Resources & Discovery, the Resources Management Librarian, and key personnel in licensing and negotiation for electronic resources.
- Disseminate information about new or retiring collections to library staff and library clientele.
- Contribute to Dal Libraries' strategic initiatives through participation in various projects and committees, such as scholarly communication, research data management, digital scholarship, and instruction.
- Actively contribute to local, consortial, regional, and national collections initiatives.
- Participate in fundraising, gifts, and stewardship efforts related to collection development.

Subject Liaison:

- Develop collaborative relationships with the Faculties of Engineering and Architecture and Planning to support their teaching and research needs.
- Develop collections and information resources in specific subject areas relevant to the Faculties of Engineering and Architecture and Planning.
- Develop and deliver information literacy content relevant to various levels of learners via a range of styles and modes, both in class and online.
- Provide information and reference service including research consultations to students, faculty, and researchers onsite and remotely.
- Maintain a superior knowledge of academic information sources relevant to the assigned subject areas.
- Contribute to librarianship by carrying out professional research and/or scholarly work.

Required Qualifications:

- Graduate degree from an ALA accredited library/information sciences program.
- Demonstrated commitment to public services and ability to work collegially.
- Ability to travel between the Dalhousie campuses based on the demands of the system-wide role.
- Excellent oral and written communication skills. Oral and written fluency in English is required.

Preferred Qualifications:

- Education or work experience in collections analysis and development.
- Education or work experience in Engineering, Architecture and Planning, and a thorough knowledge of relevant databases and resources.
- 1–2 years of relevant experience in an academic, special, or research library.
- Record of flexibility and ability to work both independently and collaboratively in a rapidly changing, interdisciplinary environment, and possessing a high tolerance for ambiguity.
- Demonstrated initiative and strong leadership skills, with a willingness to share expertise, work in teams, and negotiate solutions with diverse groups.
- Proven ability to manage projects and to handle multiple priorities and tasks.
- Interest in and capacity for conducting research. Established research portfolio an asset.

- Strong analytical and creative problem-solving skills.

Salary and Benefits:

Rank and salary are dependent upon qualifications and experience, and subject to the terms of the Dalhousie Faculty Association Collective Agreement. The position will not be filled at a rank higher than Librarian II.

Availability of the Position:

The position has a proposed starting date of July 1, 2018.

Deadline for applications: April 6th, 2018, 4:00 p.m. ADT

Please provide a letter of interest (addressed to Donna Bourne-Tyson, University Librarian), curriculum vitae, the names of three references, and a completed Self-Identification Questionnaire (available at www.dal.ca/becounted/selfid), in care of:

Janice Slauenwhite, Manager, Financial & Physical Resources
Dalhousie University Libraries, Office of the University Librarian
6225 University Avenue
Halifax, NS B3H 4H8

Electronic submissions (Word or PDF) are strongly encouraged and can be sent to: dallibhr@dal.ca

Dalhousie University is committed to fostering a collegial culture grounded in diversity and inclusiveness. The University encourages applications from Aboriginal people, persons with a disability, racially visible persons, women, persons of minority sexual orientations and gender identities, and all candidates who would contribute to the diversity of our community.