Campus Librarian 🇳🇸
Institute of Technology Campus

nscc

Job Location:
Halifax City

Job Number:
2015-080
Posted Date: 2015-03-19

Job Description
Professional Support

Campus Librarian
(Term, Full-Time Position)
(Commencing approximately May 11, 2015
and ending approximately November 20, 2015)
Institute of Technology (IT) Campus, Halifax, NS
Competition No. 2015-080

Nova Scotia Community College is committed to working individually and collectively with its employees to achieve our mission – Building Nova Scotia's Economy and Quality of Life through Education and Innovation. By building on employee strengths and promoting employee growth we will achieve our vision of education without borders.

The College values diversity in the workplace and strongly encourages applications from African Nova Scotians and other members of the visible minority community, Aboriginal peoples, persons with disabilities and women in non-traditional roles. Applicants from these designated groups wishing to self identify may do so in their cover letters or by completing the Cultivating Diversity questionnaire at the end of the online application form.

Our Opportunity: Reporting on campus to the Manager of Student Services and functionally to the Director of Library and Information Services, you will have accountability for the delivery and evaluation of Institute of Technology (IT) Campus Library services. You will work closely with library staff and faculty to integrate Library Services into Campus programs to maximize added value. You will evaluate the information needs of students and faculty, plan programs and services that address them and monitor quality of service. You will collaborate with Central Library Services on college-wide and consortia initiatives and participate in working groups, committees and projects to advance Library Services and meet required standards. You will provide traditional and virtual reference services; assist clients with data searching techniques; design and deliver information skills instructional programs (online and in class) to students, faculty and staff; perform collection development and evaluation within budget guidelines; interpret and apply college-wide library services policies; provide copyright advice and support; and market library services to the user group.

Your Credentials:
• You have a Master of Library Science/Information Science from an ALA accredited programme.
• You have a minimum one and a half years of relevant occupational experience.
• You have demonstrated a broad understanding and application of the variety of information resources and information literacy concepts and techniques applicable to post-secondary students and faculty.
• You have demonstrated a positive client service perspective and excellent communication (oral and written), analytical, organizational, interpersonal and leadership skills.
• You have demonstrated ability to work independently and in a collaborative environment.

• You have strong demonstrated computer literacy including the complete suite of Microsoft applications.
• As a creative self-starter, you have been recognized for your strong work ethic and your commitment to excellence.
• Ideally, you have experience in an academic environment and with the ALEPH integrated library system.

Application deadline is midnight, April 2, 2015

Starting Salary Range: $51,682 to $62,046

NSCC offers a competitive compensation and comprehensive benefits package. As a learning-centred organization, we provide opportunities for every NSCC employee to be a life-long learner.

Candidates selected for interviews will be expected to provide recent, relevant references. The successful candidate will be expected to provide official transcripts to show proof of academic achievements.

To apply for College jobs, simply click on the Apply Now Online button. To serve you better, NSCC has implemented a new, user-friendly on-line application in partnership with Career Beacon. First time users will complete a basic registration and receive a username and password via email (NOTE: email may appear in "Junk Mail" folder depending upon your mail management configuration). You will then have the option of uploading your existing resume(s) and cover letter(s) in seconds or creating them on-the-spot in the "editor". For more information on the College, please visit our website at www.nscc.ca.