

CHIGNECTO-CENTRAL REGIONAL SCHOOL BOARD

An Equal Opportunity Employer



Library Specialist I

School Positions - HANTS EAST AREA

Enfield District 0.5-Part--time, 17.5 hours per week, 10 months Competition # 11-02-29
Rawdon District 0.2-Part--time, 7 hours per week, 10 months Competition # 11-02-30

Reporting to the Library Services Manager and the School Principal(s), the Library Specialist I will be responsible for organizing, planning and managing the School Library within designated schools.

A job description is available on the website.

MINIMUM QUALIFICATIONS:

- Grade 12 or equivalent.
- Library and Information Technology diploma from a recognized training program or equivalent.

In addition, the employer will select the most qualified candidate as per the requirements of the collective agreement, which set out that *"...selection shall be made upon the objective criteria of experience, job performance, ability and qualifications."*

In the event that there are no fully qualified candidates, the position may be filled on a term basis with the candidate who, in the Employer's opinion, comes closest to meeting the minimum qualifications.

Additional Assets:

- Experience in a library setting
- Experience and enthusiasm for working with children and/or young adults.
- Excellent communication and interpersonal skills
- Effective interaction with all staff and students
- Ability to work as a team player and provide support as required
- Ability to perform multi-tasks with accuracy and efficiency
- Willingness to participate in additional training as required
- Ability to work independently in a position of trust Regular position.

Salary: As per NSGEU Contract
Start Date: Immediately
Closing Date: **Thursday, October 13, 2011 4:00 p.m.**

Interested applicants must apply on-line at the following web address:
<https://chignecto-3.ednet.ns.ca/recruitment/main.asp>

Only applications received on-line will be accepted. Please submit a concise covering letter highlighting the most relevant qualifications and work experience. The names of at least three (3) references must be included, two (2) of whom will be able to address professional competency.

Only candidates selected for an interview will be contacted.

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