

Professional Support

Technical Services Librarian (Continuing, Full-Time Position)

Commencing approximately September 7, 2010
Institute of Technology Campus - Halifax, NS
Competition No. 2010-230

Nova Scotia Community College is at a pivotal time in our history. NSCC is on a path to 2011 to redevelop learning spaces, and launched a new Strategic Plan in 2006. Already at the forefront of education innovation in Canada, this plan uses that foundation to deliver on our goal of being a national calibre college.

Our Opportunity: Reporting to the Director of Library Services, you will be accountable for the development, management and evaluation of centralized technical services for the College. Your responsibilities will include managing system wide cataloguing and classification, using both traditional and emerging methods, acquisitions, serials and electronic resources. You will be the lead for the ongoing review and development of technical services, including researching, recommending, planning and implementing future initiatives that meet Library Service's mission, goals and philosophy and consortia requirements. You will provide training and guidance to library staff, oversee the monograph and serials budgets, and develop policies and procedures that will continually improve technical services and plan for emerging technologies. You will also participate in traditional and virtual reference services and collection development. Although you will be located at the Institute of Technology Campus, regular travel to Truro Campus will be a requirement of this position.

Your Credentials:

- You have a Master of Library Science/Information Science from an ALA accredited programme.
- You have a minimum five years of professional experience in an academic library environment.
- You have demonstrated experience with cataloguing procedures and principles; non-Marc metadata schemas, standards and their applications; acquisitions; serials; and electronic resources including the acquisition and management of e-books and e-serials.
- You have supervisory experience, a positive client service perspective and excellent communication, analytical, organizational, time management and interpersonal skills.
- You have demonstrated ability to work independently and as part of a team in a fast-paced, dynamic environment.
- As a creative self-starter, you have been recognized for your strong work ethic and your commitment to excellence.
- You remain current in emerging trends and possess significant computer literacy skills.
- Ideally, you have experience with digitization initiatives and/or institutional repositories.
- Ideally, you have experience with the ALEPH integrated library system and Novanet.

Cultivating Diversity: The College values diversity in the workplace and strongly encourages applications from African Nova Scotians and other members of the visible minority community, Aboriginal peoples, persons with disabilities and women in non-traditional roles. Applicants from these designated groups wishing to self identify may do so in their cover letters or by filling out the attached questionnaire on Cultivating Diversity at the end of the application process.

Application deadline is September 9, 2010 at 4 pm

NSCC offers a competitive compensation and comprehensive benefits package. As a learning-centred organization, we provide opportunities for every NSCC employee to be a life-long learner.

Candidates selected for interviews will be expected to provide recent, relevant references. The successful candidate will be expected to provide official transcripts to show proof of academic achievements.

To apply for College jobs, simply click on the Apply Now Online button. To serve you better, NSCC has implemented a new, user-friendly on-line application in partnership with Career Beacon. First time users will complete a basic registration and receive a username and password via email (NOTE: email may appear in "Junk Mail" folder depending upon your mail management configuration). You will then have the option of uploading your existing resume(s) and cover letter(s) in seconds or creating them on-the-spot in the "editor". For more information on the College, please visit our website at www.nsc.ca.